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|--|--|
| Type of Request | Event Grant <input type="checkbox"/> Sponsorship <input type="checkbox"/> |
| Contact Name | |
| Telephone | |
| E-Mail | |
| Event Name | |
| Dates of Event | |
| Location of Event | |
| Website | |
| Description of Event (100 words max) | |
| Anticipated Attendance (current year) | |
| Attendance (last year) if applicable | |
| Describe Marketing Efforts/Fundraisers | <i>What will you be doing to promote this event? Please provide us with a current marketing plan either in this section or as an attachment.</i> |
| Sponsors | <i>Do you currently have other sponsors or donors for your event? Please list in this section.</i> |

I (we) request a total of \$



To be used for the following purpose (please provide a list and **exact amount** for each amount needed e.g. printing 240.00 etc.)

Please make check out to:

| | |
|-------------------------|--|
| [Organization Name] | |
| [Street Address] | |
| [City, State, ZIP Code] | |

| |
|-----------|
| Signature |
| Date |

OFFICE USE ONLY

Donation Request Approved: YES ____ NO ____

Amount: _____

Signed _____ Date: _____

Check # _____